

FACULTY EVALUATION QUESTIONNAIRE

(At least 20 minutes should be allowed for the administration of the questionnaire. Thank you.)

To the student:

By vote of the faculty, all members of the faculty are required to submit at least two sets of student evaluations, together with a summary statement, in each calendar year to their chairperson. The chairperson will forward these to the Provost, who will share them with the Committee on Teaching Staff and Tenure in review of personnel recommendations. In addition, some sets of student evaluations are retained for review by the faculty member but are not submitted to the chairperson or Provost. Evaluations will be kept strictly confidential and will not be read by faculty members until after grades are submitted. The Office of the Provost is ultimately responsible for this procedure, and questions or concerns should be directed to the Provost.

Name of Faculty Member _____

If more than one faculty member taught course, list each and cite responses for each participant.

Department _____ **Date** _____

Title and Number of Course _____

What do you consider to be the strengths of this professor?

What do you consider to be the weaknesses of this professor? Do you have suggestions that would help the instructor address these issues?

I. CHARACTERISTICS OF THE PROFESSOR AND THE TEACHING

Each of the items below deals with a characteristic of instructors which students feel to be important. Indicate your rating of your instructor by a check at the appropriate point on the scale. The exact point at which you rate is less important than the general impression. Write in after the question any additional comments that you wish to make. Give examples wherever possible.

1. Is the instructor actively helpful when students have difficulty?

Not Helpful

Actively Helpful

Example or Comments:

2. Does the instructor appear sensitive to students' feelings and problems?

Unaware

Responsive

Example or Comments:

3. Was the instructor flexible?

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Rigid Flexible

Example or Comments:

4. Does the instructor make students feel free to ask questions, disagree, express their ideas, etc.?

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Intolerant Encourages Student Ideas

Example or Comments:

5. Is the instructor fair and impartial in their dealings with the students?

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Unfair Fair

Example or Comments:

6. Is the instructor's speech adequate for teaching?

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Unintelligible Good

Example or Comments: (Volume, Tone, Enunciation, Rate, Vocabulary, etc.)

7. Does the instructor respect students, recognizing their dignity and integrity?

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Disrespects Respects

Example or Comments:

8. Does the instructor tell students when they have done particularly well?

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Never Always

Example or Comments:

9. Does the instructor demonstrate originality and introduce interesting ideas?

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Dwells on Obvious Introduces Interesting Ideas

Example or Comments:

10. Is the instructor interested in the subject?

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Seems Uninterested Seems Interested

Example or Comments:

11. Does the instructor use enough examples or illustrations to clarify the material?

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None Many

Example or Comments:

12. **Does the instructor present material in a well-organized fashion?**

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Disorganized Well-organized
Example or Comments:

13. **Did the instructor follow an outline?**

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Not at all Very Closely
Example or Comments:

14. **Does the instructor stimulate thinking?**

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Dull Stimulating
Example or Comments:

15. **Does the instructor put her/his material across in an interesting way?**

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Dull Very Interesting
Example or Comments:

16. **Other important characteristics.** Please specify:

17. **How would you rate this professor's overall performance in this course?** (Circle your rating.)

Poor Fair Good Very Good Excellent

Now go back over the list and place a check (✓) before the five items which were most important to you in making your judgment.

II. CHARACTERISTICS OF THE COURSE

1. **Are the objectives of the course clear?**

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Unclear Clear
Example or Comments:

2. **Is the amount of work required appropriate for the credit received?**

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Too Much Too Little
Example or Comments:

3. Was the assigned reading difficult?

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Too Easy Too Difficult

Example or Comments:

4. Are the tests fair?

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Unfair Fair

Example or Comments:

5. Are the grades assigned fairly?

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Unfair Fair

Example or Comments:

6. How would you rate the contribution of the textbook to the course?

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Poor Excellent

Example or Comments:

III. CLASSROOM CLIMATE

An effective classroom depends on students being respected as individuals in a manner free of bias or discrimination. In this case, do you feel that students were treated with respect and without bias?

IV. Considering all of the above qualities which are applicable (including others that you added), how would you rate this course overall? (Circle your rating.) Explain your rating of the course.

Poor Fair Good Very Good Excellent

If you have any additional comments to make about the course or the teacher, please make them at the bottom of this page.